

AMANDA GENERAL FEE SCHEDULE

Name: _____

PROFESSIONAL FEES

\$ _____ per hour, as determined by designated Neutral

- Other professional time (including additional hearing time, pre- and post-hearing reading and research, and conference calls) will be billed at the Neutral's hourly rate. This may include travel time.
- All travel expenses are billed at actual cost.
- Minimum number of hours per daily session shall be 8 hours.

ARBITRATION FEES (for arbitrations only)

Filing Fee

\$1,500 – Two Party Matter

\$2,000 – Matters involving three or more parties

\$1,500 – Counterclaims

Entire Filing Fee must be paid in full to expedite the commencement of the proceedings.

Professional Fees for arbitrations will be capped at \$30,000. An upfront retainer of \$10,000 shall be paid within 30 days of the start of arbitration, \$10,000 shall be paid no later than the start of arbitration hearings. To the extent necessary, \$10,000 shall be paid prior to the issuance of the arbitration award. Arbitration fees shall be billed from time to time by the arbitrator to the parties, which shall be paid by the appropriate parties within 15 days.

CASE MANAGEMENT FEE (for mediations only)

- \$500 per Party
- The Case Management Fee includes access to a panel of judges, attorneys, and other ADR experts, plus dedicated services including all administration through the duration of the case, and document handling.
- Weekends and holidays are subject to additional charges.

OTHER TERMS & CONDITIONS

- Unused hearing time is non-refundable.
- Hearing fees, including all applicable CMF, are non-refundable if time scheduled (or a portion thereof) is cancelled or continued less than 30 days from the hearing date unless the Neutral's time can be rescheduled with another matter. The cancellation policy exists because time reserved and later cancelled generally cannot be replaced. In all cases involving non-refundable time, the cancelling or continuing party is responsible for the fees of all parties.
- All fees are due and payable in advance of services rendered. AMANDA reserves the right to cancel your hearing if fees are not paid by all parties by the applicable cancellation date and AMANDA confirms the cancellation in writing.
- Receipt of payment for all fees is required prior to service of an arbitration order or award.
- Subject to the AMANDA Arbitration Rules and Procedures, Respondents and Claimants must share all fees and costs up 50:50, with respect to all arbitrations other than those arising out of employment, consumer fraud or ADA disputes.
- For arbitrations relating to employment, consumer fraud or ADA, the only fee that a Claimant may be required to pay is \$500. The Respondent must bear the remainder of the Claimant's share of the Filing Fee and all Case Management Fees. Any questions or disagreements will be determined by AMANDA, whose determination shall be final.

AMANDA agreement to render services is with the attorney, the party, and/or other representatives of the party.

www.amandaadr.com | Updated 02/10/2020